

WEDDINGS AT CENTENNIAL CHRISTIAN CHURCH

1219 E Grove Street, Bloomington IL 61701

people@centennialcc.org~309-828-2185

A couple's wedding day is one of the most valued celebrations in today's society. It is the formal beginning to a covenantal and committed relationship brought before God, family and friends. We at Centennial Christian Church (CCC) are excited that you have chosen to ask God's blessing on your marriage. We want your wedding day to be wonderful, but more importantly, we want your marriage to be even more than you imagine

Our Pastor will meet with you for several sessions to get you started into a joyous and strong marriage relationship for the years to come. The Pastor will share with you a selection of several wedding ceremonies and will help you shape our wedding to express your deepest and best feelings for each other in the presence of God, family and friends.

Others in the Centennial church family will also help with your wedding – our Wedding Host, Administrative Assistant, Sound Technician, Custodian, and at your request Musicians. Each gives of our best so that you will remember this very special and meaningful time.

This policy describes the guidelines for weddings that will help you have a joyous and spiritual focus and have a wedding you will look back on with satisfaction.

As we welcome you into God's house for this very special occasion, we pray for God's blessing in your lives together. The same deep Christian care that we now offer will continue to reach toward you in the days ahead with an invitation to worship, fellowship and spiritual support, nurture of children and opportunities to serve a world in need. We care about you!

Preparation for Your Wedding

Date. Contact our Administrative Assistant to be sure the church and our Pastor are available for your rehearsal and ceremony. Following a visit with the Pastor, contact should be made with the Wedding Host as soon as possible. **A deposit of \$50 must be made to reserve a wedding date on the calendar.** Full fees must be paid one month before your wedding date. The deposit will be refunded if the date is cancelled six months or more prior to the wedding date. This deposit is also refundable if no excess clean-up is needed after the service and/or no damages are incurred to church property. The deposit is returned to the person who pays it.

Minister. The Pastor on staff of CCC is responsible for any weddings held at the church. If you want another minister to officiate or take part in the wedding, you will need to receive approval from our Pastor.

Wedding Host. We require the use of our Wedding Host, who will open and close the building, assist with the rehearsal and coordinate use of the building and wedding items.

Pre-Marital Session Requirements. We normally require at least one month's notice before the date of the wedding. Pre-Marital session with the Pastor are required. Usually there are four on-hour sessions; check with the Pastor for details.

License. Please contact McLean County Clerk (309-888-5190) to make an appointment to obtain your license and bring it to the rehearsal.

A Worshipful Ceremony

Music. The Organist on staff at CCC will be responsible for music and can assist with music suggestions and accompanying vocalists. If you want someone who is not a musician at CCC to play the organ, it must be approved by our Organist. Please contact our Administrative Assistant to make arrangements to rehearse. Our Sound Tech is required for all weddings to operate microphones and play recorded music, if used. All music needs to be fitting for worship and must be approved by the Organist and Pastor.

Bulletin/Program. If you would like to have a printed program, you may consult with the Pastor about order of service and other items to include. The church does not provide typing or reproducing services.

Photographs and Videotaping. Your wedding is a holy ceremony; therefore, *flash pictures may not be taken during the ceremony*. However, photos and videos may be taken during the processional and recessional. Photos (without flash) and videos may also be taken during the ceremony, but photographers and videographers must remain inconspicuous. The Wedding Host can recommend the best locations for standing. Photography before the wedding should be finished prior to arrival of wedding guests. If you desire a photo of the Pastor, as a courtesy, please place it first in your after-wedding photo session.

Child Care. If small children will be present at the rehearsal, please designate someone to provide supervision. We also strongly suggest that you have a babysitter available during the wedding, since small children often cry and disrupt the ceremony. Your sitter is welcome to use the church nursery. Please leave it as tidy as you found it.

Flower Girl/Ring Bearer. If you want to include a young child in the ceremony, please have an adult available who can take them to the Cry Room off the Sanctuary, if necessary.

Please do not drink alcohol before the ceremony on the day of the wedding. If the bride or groom is under the influence of alcohol or drugs, the wedding will not be performed. Other wedding party member or guests who are under the influence of alcohol or drugs may be asked to leave. It is the responsibility of the bride and groom to make sure these rules are known.

Care for Your Wedding Worship Environment

Smoking, alcohol and illegal substances are not permitted on church property, inside or out.

Birdseed, dried flower petals, and bubbles are permitted only for use outside the building, with the exception of flower petals used in the ceremony. Rice and Confetti are not permitted because of safety hazards and clean up issues.

Clean up. Please pick up trash and other items in the dressing areas, Fellowship Hall, Great Hall and decorations from the sanctuary after the wedding. Out Custodian is required and will clean the building and restrooms before and after the wedding.

Property. The bride and groom and/or family are responsible for any damage done to church property and will be charged accordingly. Any changes in the arrangement of furniture must be authorized by the officiating CCC Pastor or the Wedding Host.

Flowers and Decorations. These are the responsibility of the bride and groom to provide. Arrangements should be made with the Wedding Host for a time to decorate. Tacks, nails, or tape may not be used to fasten flowers or bows to the pews; however, a non-abrasive card or ribbon may be used.

Candles. The church has a pair of seven branch candelabra and new candles available for the cost of \$60 (used candles are available for \$10). If you want a Unity Candle or Sand Ceremony, you will need to provide your own supplies. Please bring them to the rehearsal.

Dressing Rooms. The bride, bridesmaids and other women in the wedding party are provided a dressing area near their entrance. Men may dress in one of the downstairs classrooms.

Fees. All fees must be paid three weeks before the wedding date. One check may be written to Centennial Christian Church for all fees. Any guest ministers, musicians or soloists are your separate responsibility.

Wedding & Rehearsal Use of Facilities (Use of candelabra & new candles add \$60)	\$ 300
Custodian	\$ 75
Wedding Host	\$ 75
Sound Technician	\$ 100
Organist	\$ 100
Pastor	\$ 200
Total Due	\$

Reception Services are not provided through the church. If you would like to have a catered reception at the church, please contact the Wedding Host regarding use of the Fellowship Hall or Great Hall. All set-up, decoration, serving and clean-up is your responsibility

QUICK REVIEW & CHECKLIST

To schedule your wedding at Centennial Christian Church:

- Secure the date through our Administrative Assistant at the church office (309-828-2185).
 - Contact the Pastor (309-828-2185) to schedule your wedding and first pre-marital session.
 - Submit a \$50.00 deposit; checks may be made out to Centennial Christian Church.
- Please mark "Wedding" and date of your wedding service in the memo field.

Only when all of these steps are completed can you consider the date confirmed and reserved on our calendar.

We agree to the terms and fees set forth in this policy.

Bride's signature **Date**

Groom's signature **Date**

Church Representative **Date**

Date received from _____ Amount _____ Check# _____ Cash _____ Date _____

Final payment received from _____ Amount _____ Check# _____ Cash _____ Date _____

WEDDING INFORMATION

Date Submitted _____

Date and Time of Wedding _____

Date and Time of Rehearsal _____

Bride _____

Groom _____

Address _____

Address _____

Phone _____

Phone _____

Email _____

Email _____

Minister _____

Inventories Given _____

Wedding Host _____

Pre-Marital Sessions Complete _____

Sound Technician _____

Ceremony Details Complete _____

Musician (s) _____

Maid/Matron of Honor _____

Best Man _____

Bride's Attendants _____

Groomsmen _____

Flower Girl _____ Ring Bearer _____ Ushers _____

Family Members - Bride _____

Family Members - Groom _____

Who presents the Bride? _____ Aisle Runner? _____

Flowers to Parents? _____ Unity Candle/Sand? _____

Candelabra? _____ Candlelighters? _____ Communion? _____

Special Music? _____

Special Ceremony Requests _____

Receiving Line in Lobby? _____ Bride & Groom dismiss Guests? _____

Photographs-Before? _____ Bride & Groom photos together? _____ After? _____

Time of Rehearsal? _____ Time of Reception _____